

Resident Assistant

*Minimum Requirements: 18 years of age and 1 year of experience working with children

The resident assistant (RA) position at CTY is responsible for the supervision, safety, and wellbeing of students. The RA helps create a community where students can succeed socially and academically. The RA informs students of CTY rules and expectations, and works to ensure that these guidelines are followed. While students are in class, RA commitments include attending daily meetings, planning and preparing student activities and events, and assisting with any program needs. The RA is also responsible for conducting the daily and weekend activities and events for students. RAs work seven days per week. RA working hours are primarily the hours students are not in class; other commitments include the morning meeting time, class visits, and additional time for planning and preparation of activities. Personal time will vary daily. RAs work weekends and have one-two days off per session, not to be taken on a weekend, to be scheduled by the SRAs and DRL.

Sample Daily Schedule

Morning

- Assist with student wake-up calls and morning routine and be available as needed
- Eat breakfast and supervise students in and out of the dining hall
- Hand off students to instructional staff
- Attend the daily RA meeting
- Prep for daily activities, and coordinate with weekend and special project committees.

Afternoon

- Lunch
- Visit classes or take a break for personal time.
- Receive students from instructional staff Run afternoon activities

Evening

- Eat dinner and supervise students in and out of dining hall
- Supervise student social time
- Lead nightly hall meeting
- Enforce lights out

Weekends

- Supervise students from Friday to Sunday evenings
- Implement campus-wide activities like the Olympics, talent shows, dances, and more.
- Take students to meals, religious services, and on short trips around campus or town