

Resident Assistant

*Minimum Requirements: 18 years of age and 1 year of experience working with children

The resident assistant (RA) position at CTY is responsible for the supervision, safety, and well-being of students. The RA helps create a community where students can succeed socially and academically. The RA informs students of CTY rules and expectations, and works to ensure that these guidelines are followed. While students are in class, RA commitments include attending daily meetings, planning and preparing student activities and events, and assisting with any program needs. The RA is also responsible for conducting the daily and weekend activities and events for students. RAs work seven days per week. RA working hours are primarily the hours students are not in class; other commitments include the morning meeting time, class visits, and additional time for planning and preparation of activities. Personal time will vary daily. RAs work weekends and have one-two days off per session, not to be taken on a weekend, to be scheduled by the SRAs and DRL.

Sample Daily Schedule

Here's what a day in the life of a Resident Assistant (RA) looks like. Exact schedules will vary from site to site.

Morning

- Be available to students as needed
- Eat breakfast and supervise students in and out of the cafeteria
- Hand off students to instructional staff
- Attend the daily RA meeting
- Visit classes, prep for activities, work with committees on weekend schedule, take personal time

Afternoon

- Lunch
- Visit classes, prep for activities, work with committees on weekend schedule, take a short break
- Instructional staff hands off students to RAs
- Run afternoon activities

Evening

- Eat dinner and supervise students in and out of cafeteria
- Supervise student social time
- Run hall meeting
- Enforce lights out

Weekends

- Supervise students during down-time
- Take students to meals

- Run campus-wide activities like Olympics, quiz shows, dances, etc.