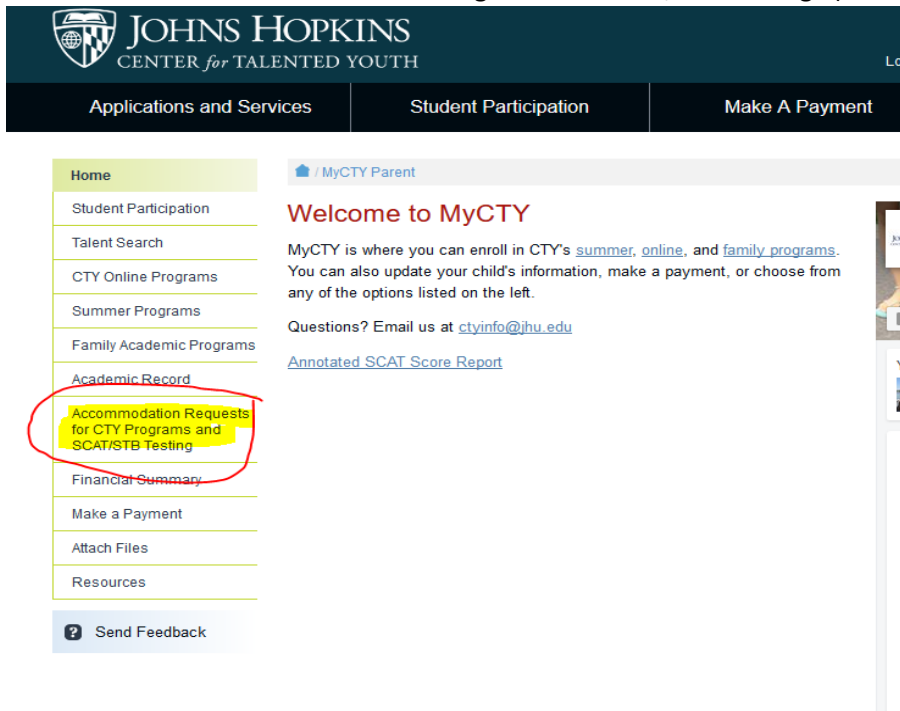


# Requesting Accommodations for CTY Summer Programs, CTY Online Courses, or SCAT/STB Testing (for first-time requests)

1.) Log into parent MyCTY account.



2.) Click link titled “Accommodations for CTY Programs and SCAT/STB Testing” (on left-hand side menu)



3.) Review Symplicity guidelines.

Home / Accommodation Requests

### Accommodations Requests for CTY Programs and SCAT/STB Testing

The Johns Hopkins University Center for Talented Youth encourages all qualified persons with disabilities to participate in all its programs and events. To ensure your child has any needed accommodation or support in our programs and/or for SCAT/STB testing, we have partnered with Symplicity to process your requests through an online system, Accommodate. Please click below to review Symplicity's Terms of Use and Privacy Policy. Any questions or concerns can be directed to Melissa Kistler ([melissa.kistler@jhu.edu](mailto:melissa.kistler@jhu.edu) / 410-735-6206).

[Review Symplicity's Terms & Conditions and Privacy Policy and Proceed to Accommodations Request](#)

Be aware that Symplicity's Terms and Conditions are generally written for all of the programs they offer (including career services). The data you enter into Accommodate specifically is contractually CTY's data. Thus, Symplicity/Accommodate cannot share any data/information without your consent.

4.) Type your name (exactly as shown) to confirm you reviewed the Terms & Conditions and hit "Submit."  
**Hint:** Copying and pasting your may be helpful.

CTY's Accommodate (by Symplicity) Consent & Terms

CTY's Accommodate (by Symplicity) Consent & Terms

By typing your name below, you acknowledge that you understand you are leaving CTY's website upon clicking on the link to Request Accommodations via CTY's Accommodate and consent to share your child's full name, CTY student ID, CTY course registrations, your email address, and pertinent student health information related to the request for support with Symplicity. You also are acknowledging and consenting to Symplicity's Terms of Use and Privacy Policy. Any questions or concerns can be directed to Melissa Kistler ([melissa.kistler@jhu.edu](mailto:melissa.kistler@jhu.edu) / 410-735-6206).

Parent/Guardian Electronic Signature:  
Please type your name exactly as it appears in your child's CTY record (either s)

Date: 10/30/2017

5.) After reviewing the terms & conditions, you will be brought to the screen below. Click on "Request/Review Accommodations via CTY's Accommodate." This will take you to the initial online accommodations request form. You will only complete this form once. If your child returns to CTY for another course or program, you will just be able to renew accommodations via Accommodate (details on this later).

Home / Accommodation Requests

### Accommodations Requests for CTY Programs and SCAT/STB Testing

The Johns Hopkins University Center for Talented Youth encourages all qualified persons with disabilities to participate in all of its programs and events. Click the link below to visit CTY's Accommodate site to request accommodations.

[Request/Review Accommodations via CTY's Accommodate](#)

For more information regarding Disability Services at CTY, please visit [cty.jhu.edu/disability](http://cty.jhu.edu/disability).

Information regarding testing accommodations can be found here: [Testing Accommodations](#)  
**\*Note that you must request testing accommodations BEFORE scheduling a test.**

Information regarding what to expect and transitioning to CTY programs can be found via the links below:

- [CTY Online Programs](#)
- [Summer Programs](#)

Any questions or concerns can be directed to Melissa Kistler ([melissa.kistler@jhu.edu](mailto:melissa.kistler@jhu.edu)/410-735-6206).

6.) When you click on the link, you will be taken to the Accommodate initial accommodations request form.

JOHNS HOPKINS CENTER for TALENTED YOUTH

Accommodate

CTY Accommodation Request

Submit

software by sympathy

\* Indicates a required field

**Student Information**

In order to determine the appropriate CTY Program accommodations for your child and to ensure their timely implementation, please complete this Request Form at least four weeks prior to the start of your child's program if at all possible.

First Name\*:

Last Name\*:

Middle Name:

Student ID\*:

Main Parent/Guardian Contact Name\*:  Please put the main parent/guardian name first. You may also include another parent/guardian.

Main Parent/Guardian Contact Phone Number\*:

Main Parent/Guardian Contact Email\*:

7.) Complete and submit this form. After completing this form, you need to take no further action until hearing from CTY Disability Services. You will receive a confirmation email that the form has been submitted. If you have documentation supporting your request on hand, please attach it where indicated on this form.  
***Attaching documentation to this request expedites the process.***