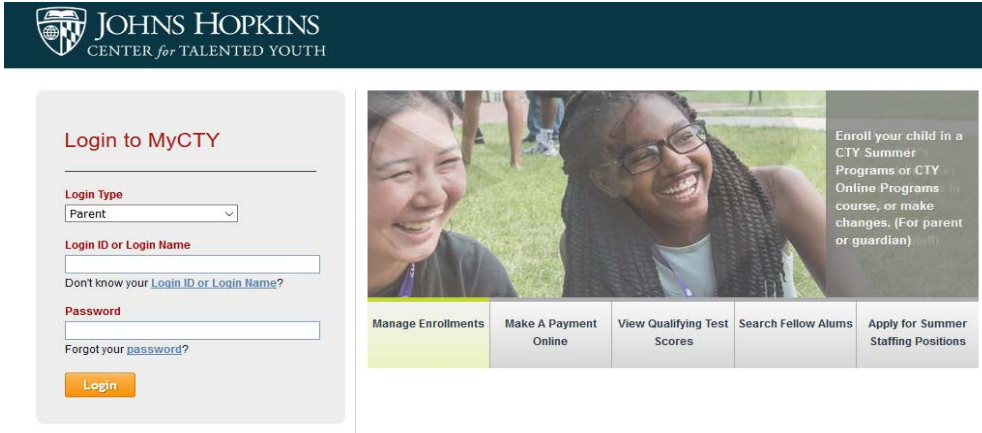


Accommodations Request- For *NEW* Accommodations after Initial Request

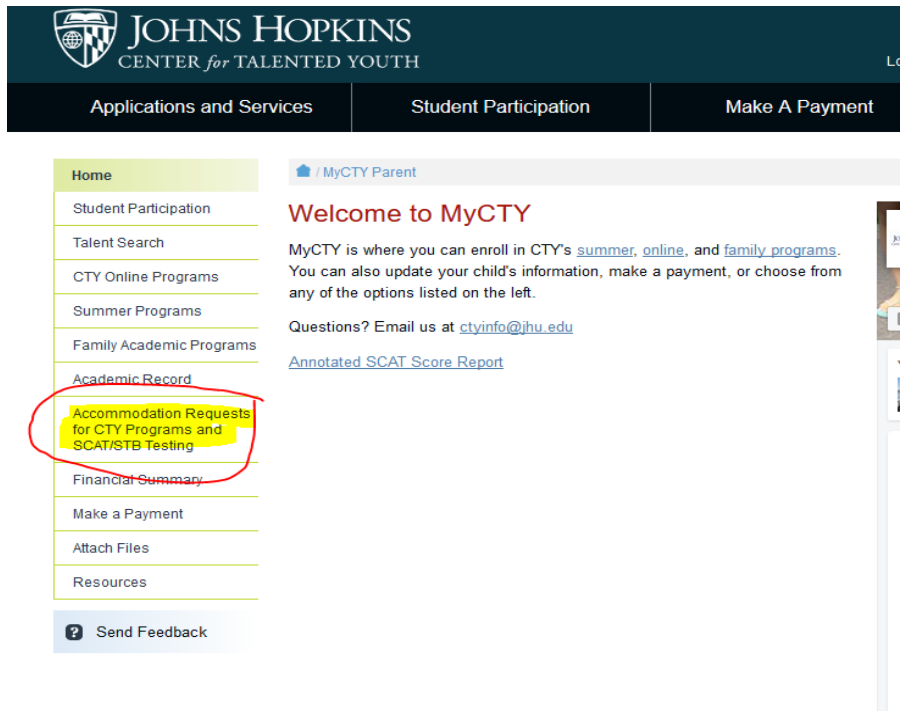
**** Accommodate works best if you clear your browser cache and/or use an incognito window while logging in.**

***If you have any issues accessing Accommodate or completing the form as noted below, contact Melissa Kistler (melissa.kistler@jhu.edu).**

1.) Log into parent MyCTY account.



2.) Click link titled “Accommodations for CTY Programs and SCAT/STB Testing” (on left-hand side menu)



3.) Click the link to “Request/Review Accommodations via CTY’s Accommodate.”

JOHNS HOPKINS
CENTER for TALENTED YOUTH

Account Sett
Logged in as a parent of

Applications and Services Student Participation Make A Payment

Home / Accommodation Requests

Student Participation **Accommodations Requests for CTY Programs and SCAT/STB**

Talent Search The Johns Hopkins University Center for Talented Youth encourages all qualified persons with disabilities to p
CTY Online Programs programs and events. Click the link below to visit CTY's Accommodate site to request accommodations.

Summer Programs **Request/Review Accommodations via CTY's Accommodate.**

Family Academic Programs

Academic Record

▶ Accommodation Requests for CTY Programs and SCAT/STB Testing

Financial Summary

Make a Payment

Attach Files

Resources

Send Feedback

4.) You will then be prompted to enter your MyCTY credentials again. **This must be your child’s CTY Student ID number and your MyCTY password.**



CTY Parent Login

Login ID or Login Name

Don't know your [Login ID or Login Name?](#)

Password

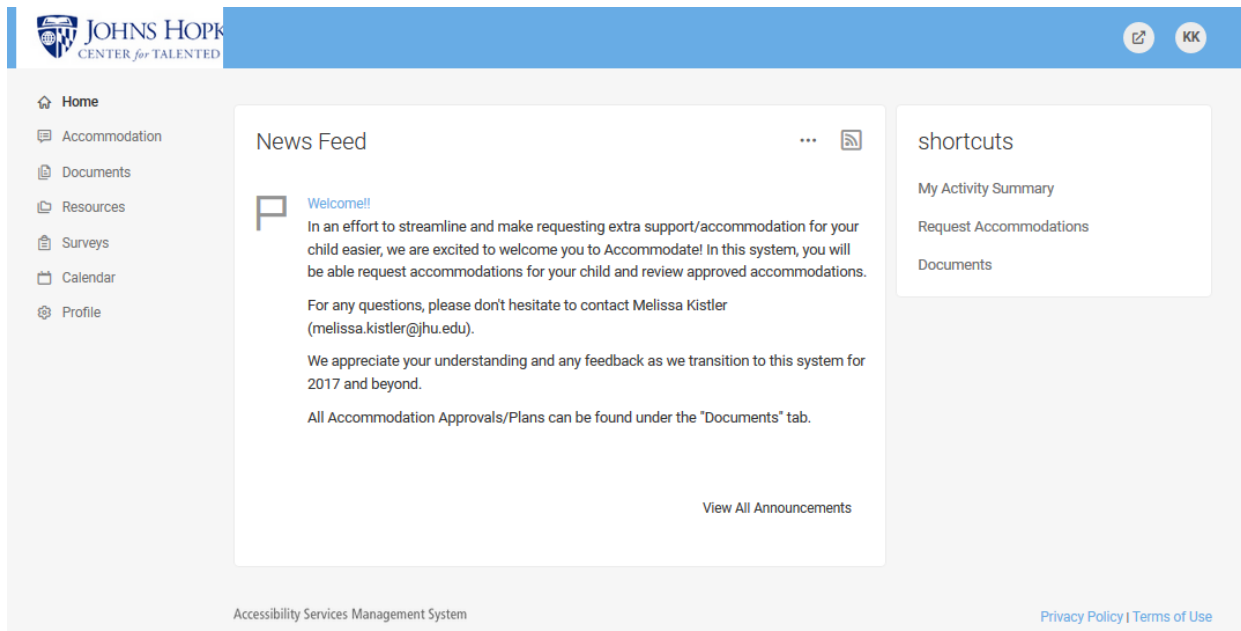
Forgot your [password?](#)

Login

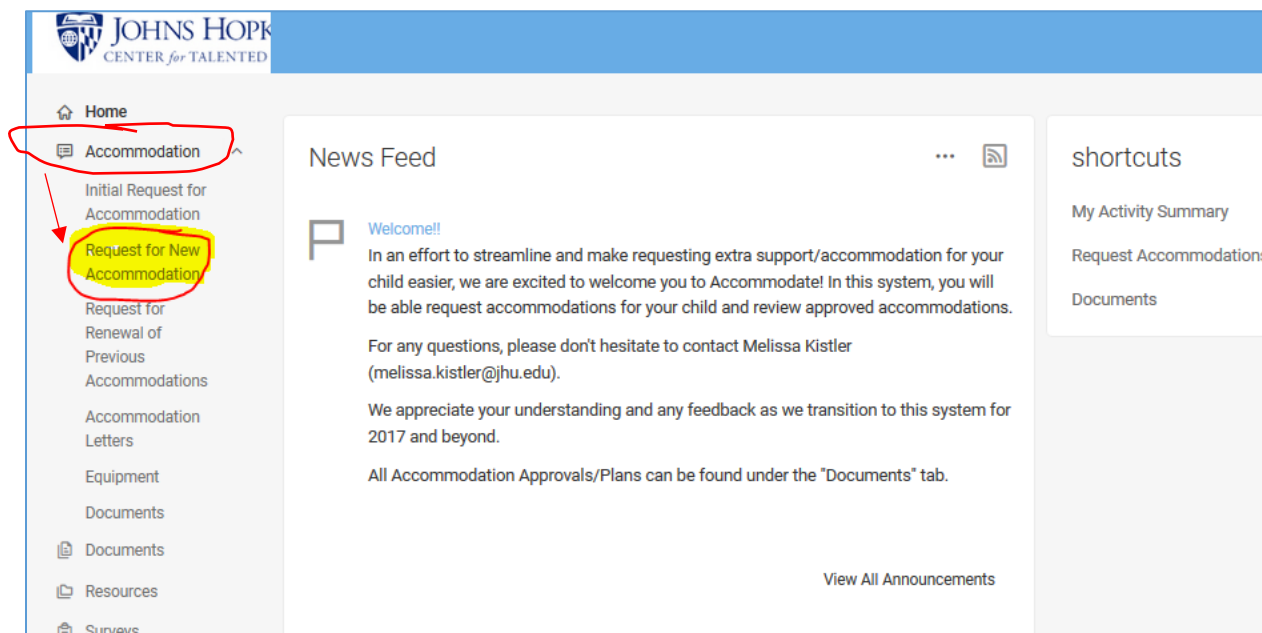


The Johns Hopkins Center for Talented Youth login page provides convenient and secure access to CTY systems. Should you require technical support, please contact us at ctytech@jhu.edu

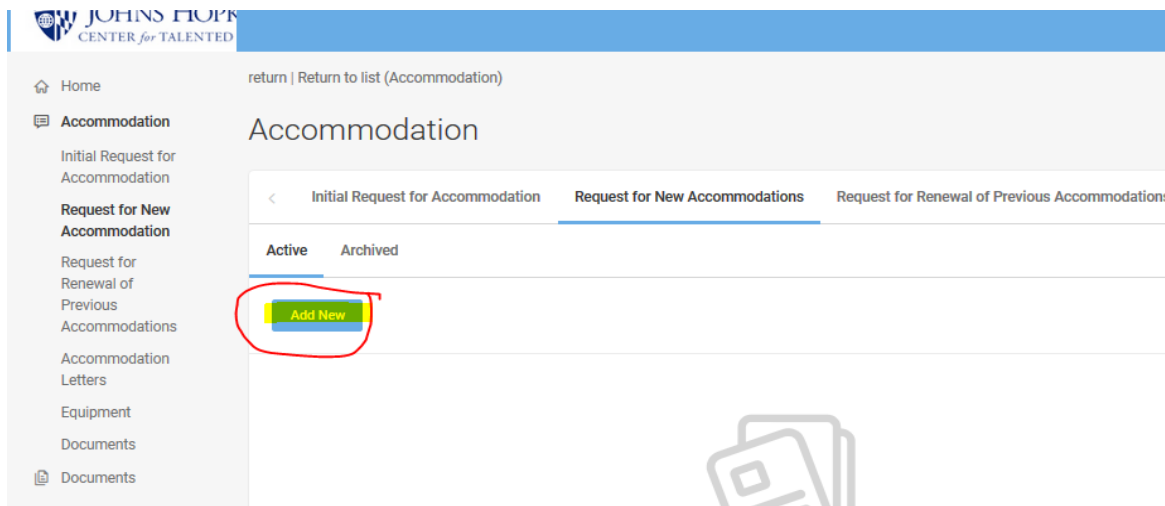
- 5.) You will then be logged into Accommodate. Please note if you get an error message- try clearing your browser cache and/or using an incognito browser window to log in. If an error persists, email melissa.kistler@jhu.edu and provide a screen shot of the error including the web address if possible.



- 6.) To request accommodations that have not been requested before, click "Accommodation"-> "Request for New Accommodation."



7.) Click the "ADD NEW" button.



8.) Complete the form as noted and hit "SUBMIT" upon completion. You can add new documentation to this form as well as indicate any updated diagnoses.

A screenshot of the 'Request for New Accommodation(s)' form. The form includes a dropdown for 'Accommodation Needed For *', a text input for 'What disability does your child have that requires accommodation or support? *' with an 'Add...' button, and a section for 'What accommodations are you requesting? *'. This section contains a 'Request for New Accommodation' box with 'Accommodations Requested *' and a text area for 'Additional Notes/Information'. Below this are 'Remove Accommodation' and 'Request Additional Accommodation' buttons. A detailed view of the bottom of the form shows 'Remove Accommodation' and 'Request Additional Accommodation' buttons, followed by an 'Upload supporting document(s)' section with an 'Add Item' button, and finally 'Submit', 'Save', and 'Cancel' buttons.

- 9.) After submission, you will see the confirmation shown below. You will hear back from CTY Disability Services once the renewal has been approved and/or with any questions. If you do NOT hear back from CTY Disability Services within 48 business hours at most, reach out to Melissa Kistler at melissa.kistler@jhu.edu.

The screenshot displays the user interface of the Accommodation Services Management System. At the top left is the logo for the Johns Hopkins University Center for Talented Student. The main header area includes the text "Return to Accommodations | Return to list (Accommodation)". A navigation menu on the left lists various options such as Home, Accommodation, Initial Request for Accommodation, Request for New Accommodation, Request for Renewal of Previous Accommodations, Accommodation Letters, Equipment, Documents, Documents, Resources, Surveys, Calendar, and Profile. The main content area is titled "Accommodation" and features a breadcrumb trail: "Initial Request for Accommodation" (selected), "Request for New Accommodations", "Request for Renewal of Previous Accommodations", and "Letters". A blue notification banner at the top of the content area states: "Accommodation request has been submitted successfully." Below this, the page title is "CTY Initial Accommodations Request". The form content includes: "Request # A00221-2019", "Student KOLTON KISTLER", "My diagnosed disability falls into the following category: Other disability not listed", "How does the disability effect the student?: testing", and "Accommodations Requested: Accessibility Accommodation". A sub-section titled "Accommodation Type" shows "Awareness". At the bottom of the page, it says "Accessibility Services Management System" on the left and "Privacy Policy | Terms of Use" on the right.