

SUMMER PROGRAMS EMPLOYMENT APPLICATION

What is CTY?

Since 1980 Johns Hopkins University's Center for Talented Youth has offered intensive academic instruction to pre-collegiate students. Our summer programs are designed to support and nurture academic talent by giving outstanding students a chance to study at a pace and depth that match their abilities. While academics are our primary focus, we also provide a rich social and recreational experience outside the classroom.

Who are the students?

Our students range from the 2nd grade to the 12th grade and are very bright; their performance on standardized tests places them at the top of their age groups. They are students who have the social and emotional needs of children and adolescents, but who are academically talented and motivated beyond their years.

Who are the staff members?

Instructors are public or independent school teachers, graduate students, college professors, and professional writers. We look for instructors with teaching experience, preferably with adolescents or children, and expertise in the relevant field. Our teachers must have demonstrated organizational skills, energy, and creativity.

Teaching assistants (TAs), resident assistants (RAs), and day site program assistants (PAs) are typically college students or recent graduates with a commitment to education and an understanding of the particular challenges of working with students in an intense environment.

Administrators include seasoned veterans from within our program, experienced school administrators, and outstanding teachers looking for administrative experience.

What does CTY offer me?

At CTY you will work with an exceptional group of students, make contacts and friendships with dynamic colleagues, and gain valuable experience in a rigorous academic community. CTY has consistently been named as one of the top internships in leading publications. We have a network of past employees now working in positions ranging from heads of school to deans of students to university professors.

The starting salary for instructors ranges from \$2100-\$3000 per 3-week session, depending on education and experience. Teaching assistants and program assistants earn \$1100 per 3-week session, and resident assistants earn \$1300 per 3-week session. Salaries for administrators vary by position. Room and board are provided at residential sites.

Application Consideration Begins January 5, 2009

This application packet includes everything you will need to know about:

- **How to Apply** and what to include with your application
- **The Application**, available positions, and links to complete site and course information
- **What to Expect** from our hiring process.

CTY Summer Programs 2009 June 25 – August 8

First Session (June 25 – July 18)
Second Session (July 18 – August 8)
Administrators arrive June 22.

What is it like to work for CTY?

Instructors teach 4–5 hours of class daily, 5 days per week, for 3 weeks to a single group of 12–18 students. At residential sites they also help to supervise an additional 2-hour academic session in the evenings. With the help of teaching assistants, instructors prepare all lesson plans, lectures, class activities, and labs. In lieu of assigning a final grade, they write a one-page evaluation of each student.

Teaching assistants (TAs) work closely with the instructors, attending all classes (including evening sessions at residential sites) and contributing in ways ranging from photocopying to preparing lessons and leading a class. As aspiring teachers, they look to their instructors for mentorship.

Resident assistants (RAs) supervise students during non-academic time. In addition, they occasionally attend classes and communicate frequently with the instructional staff. As a team, the RAs provide the backbone of the social and recreational aspects of the program and the bridge between the residential community and the classroom.

Program assistants (PAs) work at day sites, assisting instructors with all aspects of class and planning and leading afternoon activities for day site students.

Administrators' responsibilities vary by position. All roles, however, involve providing the framework and structure necessary to ensure the smooth operation of the program. Administrative positions demand leadership, teamwork, and the ability to problem solve.

Our programs move at an incredible pace for students and staff alike. Successful staff members not only appreciate the intensity of the CTY experience but also thrive within the community it creates.

How do I apply?

The application process is very straightforward. For more information about what we are looking for in a cover letter, resume, or reference, please visit: www.cty.jhu.edu/summer/employment

- 1) Fill out and sign the application. Send it, along with a cover letter and resume, to:

CTY Summer Programs Employment
Johns Hopkins University
McAuley Hall
5801 Smith Avenue, Ste. 400
Baltimore, MD 21209

Or fax it to: 866-345-3731.

- 2) Make arrangements for official transcripts and reference(s) to be mailed to us.

Candidates may not be employed until we have at least two references on file: one from an employer who has supervised your work experience with children and one from your most recent employer in work relevant to CTY. Please have your referrers complete CTY's Employment Reference Form, available in this packet and online at www.cty.jhu.edu/summer/employment. You may submit additional references if you wish.

What if I applied last year?

Complete a new application **and** provide an updated resume. If your transcript(s) and references were mailed to us last year and accurately represent your current qualifications, you do not need to submit new ones.

The CTY summer employment web pages are an essential resource for your application:

Complete Site and Course Listings — Job Responsibilities — Course Descriptions — Application Advice

www.cty.jhu.edu/summer/employment

Center for Talented Youth
 CTY Summer Programs Employment
 Johns Hopkins University
 McAuley Hall
 5801 Smith Avenue, Ste. 400
 Baltimore, MD 21209

RETURNING EMPLOYEE

Please read all enclosed materials prior to completing this application. Type or print legibly in black ink. Complete all 4 pages of this application, and sign the statements at the top of page 3 and the bottom of page 4. Applicants 16 and 17 years old must submit a Work Permit for the state in which the site is located prior to employment.

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr.	Last	First	Middle	Previous last name (if any)
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Mailing Address	Street	City	State	Zip Code
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Last date to use mailing address	Spring break dates, if any
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Telephone (evening)	Telephone (day)	Fax
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Email *(Please write clearly--this is our primary means of communication.)*

Permanent Address (if different)	Street	City	State	Zip Code
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Permanent Phone	Did you apply last year? <input type="checkbox"/> Yes <input type="checkbox"/> No
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How did you learn about CTY? Friend: _____ Former Employee: _____ Publication: _____
 Job Fair: _____ Professional Conference: _____ Career Center: _____
 I was a CTY student. Website: _____ Departmental Posting: _____ Email Other: _____

Do you require a visa or work authorization for employment in the U.S.? Yes No If you already possess a visa, indicate visa classification: _____
If hired, you will be required to submit proof of U.S. citizenship or lawful alien status that permits you to work in the U.S.

What work accommodations, if any, will you require to safely perform the essential functions of the job(s) for which you are applying? *(Attach sheet if needed.)*

Do you have a valid driver's license? Yes No Identify issuing state/country and expiration date: _____
 List all automobile accidents and traffic violations (other than parking) over the past three years: _____

Traffic violations that must be reported include all moving violations, including but not limited to, speeding tickets, Driving Under the Influence ("DUI"), Driving While Intoxicated, ("DWI"), Driving without a License, Driving with a Suspended License, Reckless Driving, and all other traffic violations regardless of whether they are classified as a misdemeanor, a felony, or some other designation. Applicants are advised to check their driving records to ensure that they have included all violations.

Have you ever been convicted of a criminal offense other than a motor vehicle offense? Yes No If yes, explain fully: _____
Attach sheet if needed. A criminal background check is part of our employment process. For all positions which could involve driving site vehicles, we also conduct driving record checks.

Education	School Name, Location	# of Years Attended	Major/Minor	GPA	Degree Rec'd
High School					
College/University					
Grad/Professional School					

Please describe your work history on an attached resume/CV. Begin with your most recent position and account for all lapses in employment. Include any Johns Hopkins University employment as well as military service.

Foreign Language Proficiency: List your foreign language reading, writing, or speaking skills and indicate your skill level as beginner, intermediate, or advanced for each.

Former CTY/CAA Employees: At which site did you last work and when? What was your position? For instructional staff, which course did you teach?

FOR OFFICE USE ONLY											
S	Y	C	P	C	S	1	2	1 & 2	DAY	\$ _____ per session	BC _____
S	Y	C	P	C	S	1	2	1 & 2	DAY	\$ _____ per session	MVR <input type="checkbox"/>

Positions: Detailed position descriptions, qualifications, and salary information can be found at www.cty.jhu.edu/summer/employment.

Using a 1-4, please rank up to four position choices in the blanks below.

Administrative staff positions

Reminder: Administrators start on June 22.

- ___ Site Director
- ___ Academic Dean
- ___ Academic Dean's Assistant
- ___ Dean of Residential Life*
- ___ Senior Resident Assistant*
- ___ Dean of Students**
- ___ Dean of Students' Assistant (some sites)**
- ___ Academic Counselor
- ___ Office Manager
- ___ Residential Program Assistant*
- ___ General Assistant**
- ___ Health Assistant
- ___ Site Nurse (some sites)
- ___ *Nurses: please send a copy of your license instead of official transcripts.*
- ___ Health Office Manager (some sites)
- ___ Marine Sciences Site Administrator
- ___ Marine Sciences Residential Program Asst.

Instructional staff positions

- ___ Instructor
- ___ Subject Area Coordinator
- ___ Teaching Assistant*
- ___ Program Assistant**

*Residential staff positions**

- ___ Resident Assistant
- ___ Marine Sciences Resident Assistant

* available at residential sites only

** available at day sites only

Course(s) (only for instructor, TA, and PA applicants): List, in order, up to four course preferences using the 4-letter code from the included course lists.

Course Choice 1: _____

Course Choice 2: _____

Course Choice 3: _____

Course Choice 4: _____

Session(s): Please rank from 1-3 in order of preference. Write "no" in the space next to dates that are impossible for you.

___ Both Sessions*
(June 25 – August 8)

___ Session 1 only*
(June 25 – July 18)

___ Session 2 only**
(July 18 – August 8)

* Administrators start on June 22.

** At session 2 only sites, administrators start July 13 and other staff start July 16.

Site Preferences: Using a 1-6, please rank up to six site preferences blanks below. **Flexibility in site preferences greatly assists us in finding positions for qualified candidates.** For more information about sites, go to: www.cty.jhu.edu/summer/employment.

Rank	Site	Grades	Sessions	Special Considerations	
	ANY Residential Site	N/A	N/A		Residential Sites
	ANY East Coast Res.	N/A	N/A		
	ANY West Coast Res.	N/A	N/A		
	Los Angeles, CA	7 th -10 th Grades	Both		
	Palo Alto, CA	5 th -6 th Grades	Both		
	San Fran., CA	10 th -12 th Grades	Second	Civic Leadership Institute	
	Santa Cruz, CA	7 th -10 th Grades	Both		
	Thousand Oaks, CA	5 th -6 th Grades	Both		
	Kaneohe, HI	7 th -10 th Grades	Both		
	Great Barrington, MA (CTY/Middlebury Monterey Language Academy)	7 th -10 th Grades	First	CTY is hiring only administrators. The session runs four weeks, and staff begin on June 20.	
	South Hadley, MA	5 th -6 th Grades	Both		
	Baltimore, MD (JHU)	7 th -10 th Grades	Both		
	Baltimore, MD	7 th -10 th Grades	First	Marine Sciences	
	Baltimore, MD	10 th -12 th Grades	First	Civic Leadership Institute	
	Chestertown, MD	5 th -6 th Grades	Both		
	Princeton, NJ	10 th -12 th Grades	First		
	Sar. Springs, NY	7 th -10 th Grades	Both		
	Bethlehem, PA	5 th -10 th Grades	Both		
	Carlisle, PA	7 th -10 th Grades	Both		
	Easton, PA	7 th -10 th Grades	Both		
	Lancaster, PA	7 th -10 th Grades	Both		
	Bristol, RI	7 th -10 th Grades	Both		
	La Jolla, CA	2 nd -6 th Grades	First	Room and board not provided.	Day Sites
	Los Angeles, CA (Windward School)	2 nd -6 th Grades	Both	Room and board not provided.	
	Pasadena, CA	2 nd -6 th Grades	Both	Room and board not provided. Core dates — June 18-Aug. 1	
	Brooklandville, MD	2 nd -6 th Grades	Both	Room and board not provided.	
	Sandy Spring, MD	2 nd -6 th Grades	Both	Room and board not provided.	
	Alexandria, VA	2 nd -6 th Grades	Second	Room and board not provided.	Int'l Sites*
	Nanjing, China	9 th -12 th Grades	First	Core dates — June 24-July 18	
	Hong Kong S.A.R.	7 th -9 th Grades	Second	Core dates — July 9-Aug. 1	
	Monterrey, Mexico	7 th -12 th Grades	First	Core dates — July 2-July 25	
	Madrid, Spain	7 th -12 th Grades	First	Core dates — July 2-July 26	

* **Note for International Sites:** CTY does not cover any travel costs for staff to our Mexico site. CTY will assist with international travel to sites outside of North America.

Comments: Use this section to clarify your preferences. Providing a detailed explanation of your preferences will greatly assist us in reviewing your application and finding positions which may be of interest to you and for which you may be a good fit. For example, if your site choice is more important to you than your position or course choice, we would like to know:

7. Employer:	Dates of Employment:	Position:
Supervisor:	Phone Number:	Email Address:
8. Employer:	Dates of Employment:	Position:
Supervisor:	Phone Number:	Email Address:
9. Employer:	Dates of Employment:	Position:
Supervisor:	Phone Number:	Email Address:
10. Employer:	Dates of Employment:	Position:
Supervisor:	Phone Number:	Email Address:

Professional References: Place an asterisk next to the name of any individual who will be submitting a reference.

Name	Phone Number	Email Address	Relationship
1.			
2.			
3.			

Certifications

You must sign below for your application to be considered.

- Johns Hopkins University Statement on Safety and Security: In compliance with the Campus Security Act, Johns Hopkins University provides employees, and prospective employees on request, with an Annual Security Report on university-wide security and safety, including related policies, procedures, and crime statistics. A copy of this report may be obtained by writing or calling the Security Office, Shriver Hall, 3400 N. Charles St., Baltimore, MD 21218, 410-516-4600, or by visiting <http://ope.ed.gov/security/Search.asp>.
- The Johns Hopkins University does not discriminate on the basis of race, color, gender, religion, age, sexual orientation, national or ethnic origin, disability, marital status, or veteran status in any student program or activity administered by the university or with regard to admission or employment. Defense Department discrimination in ROTC programs on the basis of sexual orientation conflicts with this university policy. The university continues its ROTC program, but encourages a change in the Defense Department policy.
- Under Maryland law an employer may not require or demand any applicant for employment or prospective employment or any employee to submit to or take a polygraph, lie detector, or similar test or examination as a condition of employment or continued employment. Any employer who violates that provision is guilty of a misdemeanor and subject to a fine not to exceed \$100.

I hereby certify, under penalty of perjury, that I have not been convicted of any crime involving children or minors, or any sex-related or child abuse-related offense.

I also hereby certify, under penalty of perjury, that the facts set forth in this employment application and any submitted materials are true and complete to the best of my knowledge. I understand that if employed, omissions and/or falsified statements on this application may be considered sufficient cause for dismissal.

Applicant's Signature: _____ Date: _____

JOHNS HOPKINS UNIVERSITY

Center for Talented Youth

To inspire young people by offering distinctive educational opportunities that nurture intellectual abilities, advance academic achievement, and enhance personal development.

Employment Reference Form

Instructions to the applicant: Fill in the box below and give one copy of this form to each referrer. *Candidates may not be employed until we have two references on file.* In general, we must have a reference from an employer who has supervised your work experience with children and from your most recent employer in work relevant to CTY. We urge you to submit references from these sources with your application or as soon as possible thereafter.

Name of Candidate: _____ Position(s) Sought: _____

Instructions to the referrer: Thank you for assisting us with our screening process. Employment references are essential to our making informed hiring decisions. Please take a few minutes to complete the box below and answer the questions on the reverse of this form. We ask that you answer all of the questions as best as you can, even if you do not have direct experience working with the candidate in a particular area. If you submit a recommendation letter in lieu of completing the form and there are items from the form not covered in your letter (e.g., reservations about the candidate's suitability for working with children), please attach your letter to the form and answer the questions on the form that are not discussed in your letter. An electronic version of this form is available at <http://cty.jhu.edu/summer/employment> if you would prefer to complete and submit the form electronically.

Johns Hopkins University's Center for Talented Youth has offered academic summer programs to pre-collegiate students since the summer of 1980. Our programs are designed to support and nurture academic talent by identifying students whose mathematical and verbal reasoning abilities are far above grade level and by giving them the chance to study at a pace and depth that match their exceptional abilities. While academics are our focus, we also provide a rich social and recreational experience. Students often report that the CTY summer programs were the first place they found students their own age who shared their abilities and love of learning. Our residential sites include locations for students in 5th through 12th grades. At our day sites, students range from 2nd through 6th grades. More information about our programs can be found at www.cty.jhu.edu/summer

You may submit your reference by e-mail, fax, or mail.

E-mail: ctysummer@jhu.edu
Fax: 866-345-3731
Mailing address: Summer Programs Employment
JHU/CTY
McAuley Hall
5801 Smith Ave., Ste. 400
Baltimore, MD 21209

Referrer Name: _____ Position/Title: _____

Organization: _____ Phone Number: (____) _____ Email: _____

How long have you known the candidate and in what capacity? _____

Center for Talented Youth

Employment Reference Form

1. **Professionalism, good judgment, and a strong sense of responsibility are required for working with children. Has the candidate demonstrated these traits? In what ways?**
2. **Do you have any reservations about the candidate's suitability for working with children? If you have reservations, please explain.**
3. **Has the candidate demonstrated the ability to be a team player? In what ways?**
A successful summer program requires all staff members to pitch in and put the good of the students and the program first.
4. **Has the candidate demonstrated initiative? In what ways?**
Creativity, attentiveness, and flexibility are necessary in order to provide the best possible experience for students.
5. **Does the candidate work well under pressure? If possible, provide examples.**
The majority of our programs are residential. The pace of work is intense, and there is not always a clear difference between being "on duty" and "off duty." Staff members must be able to adapt to a new environment and keep up with the demands of a rigorous schedule.
6. **For instructional positions: Is the candidate well versed in the subject?**
Instructors and assistants must know their material, handle it with confidence, and inspire students to love the subject.

 I have no basis to judge.
7. **For instructional positions: Describe your observations of the candidate's teaching ability.**
While lectures have their place, activities must be varied and meaningful to keep the students involved during the 6-7 hour class day.

 I have no basis to judge.

Signature: _____

Date: _____

Writing Courses

Grade	Code	Course
2-3	READ	Stories and Poems
3-4	WRDW	Writing and Reading Workshop
4-5	MFAN	Writing Workshop: Modern Fantasy
5-6	HERO	Heroes and Villains
5-6	WRIT	Writing and Imagination
5-6	DRAM	Elements of Drama
5-6	IMAG	Writing Workshop: Images and Text
7+	GNOV	The Graphic Novel
7+	INCW	Introduction to Creative Writing
7+	WHOD	Whodunit?: Mystery and Suspense in Lit. and Film

“I learned to be open and more honest about my writing. I definitely learned to take criticism and I also learned that REVISION is your FRIEND.” – *CTY Writing Student*

Grade	Code	Course
7+	WRT3	Crafting the Essay
7+	WRTG	Writing the Expository Essay
7+	WBAY	Writing by the Bay
7+	WR4A	The Critical Essay: Literature and the Arts
7+	WR4B	The Critical Essay: Popular Culture
7+	WR4E	The Critical Essay: Film
7+	TOPI	Utopias and Dystopias
7+	FICT	The Crafting of Fiction
7+	SURR**	Literature and the Arts: Surrealism
10+	POLF	Politics and Film

“The philosophy course I took is for anyone willing to look at the world from a number of different viewpoints. Before taking this course I did not think about things that everyone should think about.” – *CTY Philosophy Student*

Humanities Courses

Grade	Code	Course	
History and Culture	2-3	JOUR	Journeys and Explorations
	3-4	ANCT	The Ancient World
	4-5	CDOG	Pirates: History and Culture
	5-6	MIDA	The Middle Ages
	5-6	RENS	The Renaissance
	7+	AMST	American Studies: The Sixties
	7+	ANDA**	Andalus: The Culture and History of Moorish Spain
	7+	CASE	Great Cases: American Legal History
	7+	DSET	Dissent
	7+	LAWP	Law and Politics in US History
	7+	MESO***	Gods, Blood, and Butterflies: An Analysis of Mesoamerican Cultures
	7+	RPOL	Race and Politics
	7+	RUHI	Russian History
	7+	SPCW**	The Spanish Civil War
	7+	SMED***	Introduction to Media Studies
	9+	CHMO*	Contemporary Issues in Chinese Modernization
	10+	SHLA***	Contradictions and Development: A Social and Cultural History of Latin America
Classics & Languages	5-6	CHNE	Chinese
	5-6	FREN	French
	5-6	SPAN	Spanish
	7+	ETML/ETYM	Etymologies
	7+	GRK1	Beginning Ancient Greek
	7+	LAT1	Latin I
	7+	SPNI***	Advanced Intermediate Spanish
	10+	ASPN***	Advanced Spanish

Grade	Code	Course	
Arts	7+	HART	History of Western Art
	7+	MUST	Music Theory
International Relations	5-6	UNAG	Model United Nations & Adv. Geography
	7+	PLME	Politics in the Middle East
	7+	POLY	International Politics
	7+	PRIM	The Asian Pacific Rim
	9+	CHRE*	China-US Relations
	10+	LNPT***	Latin American Political Theory
Philosophy	10+	GPOL	Global Politics: Human Rights and Justice
	7+	BIOE	Bioethics
	7+	ETHC	Ethics
	7+	EXIT	Existentialism
	7+	ILOG	Introduction to Logic
	7+	LOGC	Logic: Principles of Reasoning
	7+	MIND	Philosophy of Mind
	7+	PHIL	Philosophy
	9+	CHPH*	Chinese Philosophy
	10+	HTEC	Human Nature and Technology
Psych.	7+	COGN	Cognitive Psychology
	7+	PSYC	Foundations of Psychology
Service Learn.	7+	SERV	Youth and Society: Service Learning
	10+	LEAD	Civic Leadership Institute

* Offered only at CTY China

** Offered only at CTY Spain

*** Offered only at CTY Mexico

Math & Computer Science Courses

“There's a lot more to math than I thought, and it's not all glamour.” – *CTY Mathematics Student*

Grade	Code	Course	
Math	2-3	MPSE	Math Problem Solving
	3-4	GEOM	Geometry and Spatial Sense
	4-5	NUMR	Numbers: Zero to Infinity
	5-6	INDE	Inductive and Deductive Reasoning
	5-6	HMAT	Great Discoveries in Mathematics
	5-6	DACH	Data and Chance
	5-6	MATS	Individually Paced Math Sequence
	7+	MATH	Individually Paced Math Sequence
	7+	GEOA	Geometry and Its Applications
	7+	DMAT	Discrete Math
	7+	MODL/MATX/ MMOL	Mathematical Modeling
	7+	MONY	The Mathematics of Money
	7+	CHAF	Chaos and Fractals
	7+	CODE	Cryptology

Grade	Code	Course	
Math	7+	GAME	Probability and Game Theory
	7+	GMTH	Game Theory and Economics
	7+	REAS	Mathematical Logic
	7+	SETM	Set Theory
	7+	THEO	Number Theory
	9+	ADGA*	Advanced Game Theory
	10+	GAMT***	Applied Mathematics: Game Theory
	10+	CRYP	Advanced Cryptology
Comp. Science	5-6	IROB	Introduction to Robotics
	7+	CMPS	Foundations of Programming
	7+	DATA	Data Structures and Algorithms
	7+	FCPS	Fundamentals of Computer Science
	7+	TCOM	Theory of Computation

“CTY is teaching the way it should be—great students and top-notch colleagues. I finish feeling both exhilarated and exhausted, but ready to face new challenges with the experience I’ve gained.” – *CTY Science Instructor*

Science Courses

Grade	Code	Course	
Biology	3-4	SCOP	Through the Microscope
	5-6	EXAM	Examining the Evidence
	5-6	BSEN	Sensation and Perception
	7+	INBS/INBI	Introduction to Biomedical Sciences
	7+	HDIS/HISD**	History of Disease
	7+	ANSC	Zoology
	7+	MDSC	Medical Sciences: Pharmacology & Toxicology
	7+	BIOT	Biotechnology
	7+	BIOL	Fast-Paced High School Biology
	7+	GENE	Genetics
	7+	GNIC	Genomics
	7+	NEUR	Neuroscience
	9+	EWMD*	Medicine: East and West
	10+	BITG***	Biotechnology
	10+	HTDS***	History of Disease
	Chemistry	3-4	FOOD
5-6		CPOL	Crystals and Polymers
7+		CHMS	Chemistry in Society
7+		CHEM	Fast-Paced High School Chemistry

Grade	Code	Course	
Physics	3-4	INVT	Inventions
	5-6	FLSC	Flight Science
	5-6	SCEN	Science and Engineering
	7+	PHYW	Fast-Paced High School Physics
	7+	EGRD	Principles of Engineering Design
	7+	ARCT**	Engineering Design: Architecture in Spain
	7+	IENG	Investigations in Engineering
	7+	ENGE	Electrical Engineering
	7+	NUSC	Nuclear Science
	7+	MTRN***	Mechatronics
	10+	ROSC***	Rocket Science and Beyond
Field Science	2-3	BSCI	Be a Scientist!
	5-6	DYNE	Dynamic Earth
	5-6	BACO	Bay Ecology
	7+	STAR	Introduction to Astronomy
	7+	ASTR	Astronomy
	7+	PBIO	Paleobiology
	7+	ARCT**	Engineering Design: Architecture in Spain
	7+	OCEN	Oceanography
	7+	VACO	Volcanoes: Hawaii
7+	WHLs	Whales and Estuary Systems	

* Offered only at CTY China

** Offered only at CTY Spain

*** Offered only at CTY Mexico

What happens after I apply?

We will begin making decisions in mid-January. To be included in the first round of consideration, return your application to us by January 5. You will be notified of a decision on a rolling basis. In most cases, you can expect to hear from us by late February. A criminal background check is part of our employment process.

Note on updating your credentials

Remember that while your experience with us will be weighed heavily in hiring decisions, academic records and professional experience outside CTY are also important.

Every year you must send us an updated resume or CV. You do not need to submit transcripts and recommendations if a) they were mailed to us in the past and b) they represent your qualifications for the position(s) for which you are applying this year. Otherwise, please complete or update your file appropriately.

Hiring Calendar

Jan	We place returning applicants in good standing and begin receiving new applications.
Jan-May	We set up telephone interviews for returning applicants applying for new positions and begin reviewing new applications.
	We conduct telephone interviews for new applicants, review incoming applications, and continue to recruit as needed.
May-June	Because our staff come from such an outstanding pool, occasionally positions become available as people receive fellowships or full-time employment. Consequently, the hiring process continues into June.

JOHNS HOPKINS
U N I V E R S I T Y
Center for Talented Youth

To inspire young people by offering distinctive educational opportunities that nurture intellectual abilities, advance academic achievement, and enhance personal development.

www.cty.jhu.edu/summer/employment

Application Checklist

- Included cover letter (if necessary)
- Completed and signed application
- Enclosed updated resume/CV
- Requested transcript to be mailed to CTY (if necessary)
- Arranged for employment references (if necessary)

How to Contact Us

CTY Summer Programs Employment
Johns Hopkins University
McAuley Hall
5801 Smith Avenue, Ste. 400
Baltimore, MD 21209

Email: ctysummer@jhu.edu

Phone: 410-735-6185

Fax: 866-345-3731

JOHNS HOPKINS
U N I V E R S I T Y
Center for Talented Youth

To inspire young people by offering distinctive educational opportunities that nurture intellectual abilities, advance academic achievement, and enhance personal development.

www.cty.jhu.edu/summer/employment